

Pudsey Waterloo Primary School, Victoria Road, Pudsey, West Yorkshire, LS28 7SR

Tel: 01133 230342

Email: info@waterloo.owlcotesmat.org

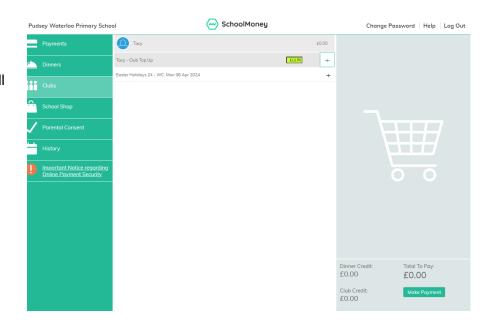
Visit: pudseywaterloo.co.uk

## Good afternoon

We are trialling a new way of booking Holiday Club. This will be done via school money. Follow the steps below to book your child's sessions.

## Step1

Log onto school money as usual. Click on the 'clubs' tab on the left hand side of your screen. This will bring up the following screen with both weeks listed as options.



## Step 2

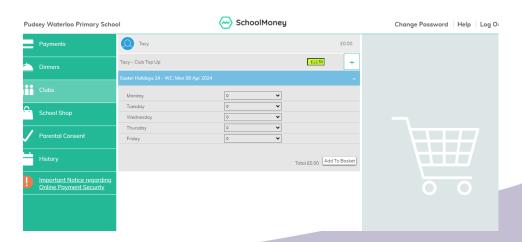
A drop down will appear with the option of selecting which session you want to book for each day. There is still the option of booking 4 sessions.

AM - 8am-1pm (£15)

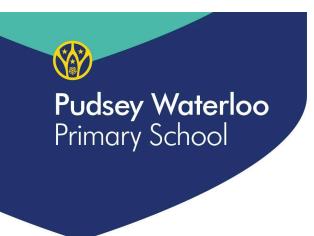
PM - 12:30pm - 5:30pm (£15)

School - 8:40am-3:15pm (£20)

Full - 8am - 5:30pm (£26)







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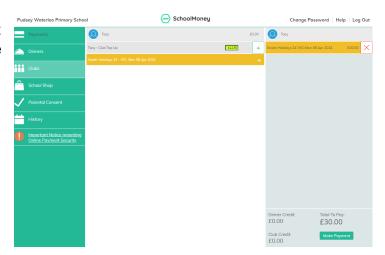
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## Step 3

Once you have selected the sessions you want to book. Add these to your basket and continue to payment.



Your booking will then be confirmed via text message. You may be asked to fill out an additional form if your child has not attend holiday club previously. Should you have any queries please do not hesitate to contact me - <a href="mailto:t.breddy@waterloo.owlcotesmat.org">t.breddy@waterloo.owlcotesmat.org</a>

Kind regards
Tacy Breddy-Surtees
Extended services manager